


Walk – In- Interview

In reference to Advertisement Ref.No.IPSCDL/ Recruitments/2025-26/1597/234, dated 11/6/2025 IPSCDL hereby invites individual professional for the Walk in Interview for the following positions purely on contractual basis for a period of one year.

	IMAGINE PANAJI SMART CITY DEVELOPMENT LIMITED (A Government of Goa Undertaking) 1 st Floor, Adil Shah Palace, Old Secretariat, Panaji, Goa 403001 Tel: +91-832-2220440 Email: office@imaginepanaji.com Website: www.imaginepanaji.com																		
<u>Walk-in-Interview</u>																			
Ref.No.IPSCDL/ Recruitments/2025-26/1597/234		Date: 11/06/2025																	
IPSCDL hereby invites individual professional for the Walk in Interview for the following Position purely on Contractual basis for a period of one year.																			
<table border="1"><thead><tr><th>Sr. No</th><th>Designation</th><th>No of post</th><th>Education Qualification and Experience</th><th>Interview Date and Time</th></tr></thead><tbody><tr><td>1</td><td>Assistant Manager - IT</td><td>1</td><td>BCA/MCA and/or B-Tech/BE in Engineering preferably with MBA Experience with minimum 3 years' experience.</td><td>20th June, 2025 at 10.00 a.m.</td></tr><tr><td>2</td><td>Assistant Manager -Trainee- IT</td><td>1</td><td>BCA/MCA and/or B-Tech/BE in Engineering preferably with MBA Experience with minimum 2 years' experience.</td><td>20th June,2025 at 10.00 a.m.</td></tr></tbody></table>	Sr. No	Designation	No of post	Education Qualification and Experience	Interview Date and Time	1	Assistant Manager - IT	1	BCA/MCA and/or B-Tech/BE in Engineering preferably with MBA Experience with minimum 3 years' experience.	20th June, 2025 at 10.00 a.m.	2	Assistant Manager -Trainee- IT	1	BCA/MCA and/or B-Tech/BE in Engineering preferably with MBA Experience with minimum 2 years' experience.	20th June,2025 at 10.00 a.m.				
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1	Assistant Manager - IT	1	BCA/MCA and/or B-Tech/BE in Engineering preferably with MBA Experience with minimum 3 years' experience.	20th June, 2025 at 10.00 a.m.															
2	Assistant Manager -Trainee- IT	1	BCA/MCA and/or B-Tech/BE in Engineering preferably with MBA Experience with minimum 2 years' experience.	20th June,2025 at 10.00 a.m.															
All applicants are requested to report one hour prior to the interview timings. Venue – IPSCDL Headquarters, near Old Patto Bridge, Panaji, Goa -403001																			
For more details about the position, Please visit www.imaginepanaji.com/careers .																			
MANAGING DIRECTOR & CEO																			

Assistant Manager (IT)

Responsibilities: The officer is responsible to the concerned Manager (IT)/ Associate Manager (IT) for efficient management and proper execution of the works allotted to him. It is his duty to maintain or cause to maintain various site records and registers pertaining to the works. The officer has to attend weekly and/or periodical meetings arranged by the Consultants during the progress of the work. The officer has to prepare/ process the estimates, bills, statements like extra items/substituted items/deviated items, received from the Consultants. The officer has to exercise 50% test check of measurements before submission of R.A. bills/final bill to the concerned Associate Manager (IT). Note: All the Officers/Officials of the Engineering Section are duty bound to discharge any other additional duties assigned to them from time to time by their Superiors.

Upper Age Limit: 50 years

Essential Qualification: BCA/MCA and/or B-Tech/BE in Engineering preferably with MBA

Experience Required: 3 years' Experience PSU, Companies with IT sector

Remuneration: 53,100/- per month consolidated salary as per HR Policy

Duration: The Position shall be hired for an initial period of 1 year purely on contractual basis.

Assistant Manager (IT) – Trainee

Responsibilities: The officer is responsible to report the concerned Assistant Manager (IT) for efficient management and proper execution of the works allotted to him. It is his duty to assist to maintain or cause to maintain various site records and registers pertaining to the works. He will have assist to the all-other job that is directed by his seniors. Monitor system performance and report issues to senior IT staff Assist in inventory management of IT assets (laptops, printers, peripherals). Participate in IT projects including network upgrades, system audits, Note: All the Officers/Officials of the Engineering Section are duty bound to discharge any other additional duties assigned to them from time to time by their Superiors.

Upper Age Limit: 45 years

Qualification: BCA/MCA and/or B-Tech/BE in Engineering preferably with MBA

Experience Required: 2 years' Experience PSU, Companies with IT sector

Remuneration :- 35,400/-

Duration: The Position shall be hired for an initial period of 1 year purely on contractual basis.

ALL CANDIDATES MAY PLEASE NOTE

Required Documents

Candidates must bring one self-attested photocopy of below mentioned documents and 2 (two) passport size colour photographs at the time of document verification before personal interview without fail:

1. Curriculum Vitae
2. 10th /12th |Diploma Graduation Mark sheet and Degree Certificate | Post Graduation Mark sheet and Degree Certificate in support of education qualification requirement as stated in the recruitment advertisement.
3. All Experience Certificates on Employer's letterhead, including that of current role/ongoing job in support of experience requirement as stated in the recruitment advertisement.
4. Aadhaar Card
5. Other relevant documents, if any

All applicants are requested to report one hour prior to the interview timings.
Venue:- IPSCDL Headquarters, near Old Patto bridge, Panaji, Goa, 403001

No TA/DA would be provided for attending the interview. The candidates not fulfilling eligibility criteria and not reporting in time will not be considered for interview.

The appointment is purely on contractual basis and will not confer any right to permanent employment.

For more detail about the positions, please visit www.imaginepanaji.com/careers.